



To: Student Staff Files
From: Pete Waack, CEO, Rocky Mountain Student Media
Date: 12/31/19
Re: CSU TV 11 Student Broadcast Engineer

Employer: Rocky Mountain Student Media Corporation/CSU Journalism and Mass Communication Department

Job Description

Rocky Mountain Student Media is hiring for a CSU TV/Collegian TV Broadcast Engineer and Studio Assistant. Regular job responsibilities will include completing studio and engineering projects as assigned by CSU TV's professional advisors and the Collegian TV's Executive Producer.

Projects include, but are not limited to, TV studio lighting and set projects, in-studio and remote-broadcast equipment and systems and software maintenance, live-stream support, and asset-management projects.

The job includes remote management of computer and live-streaming services, software, and systems to maintain on-air performance. At times, this job will require after-hours logging into systems to fix problems and when necessary, and in an emergency, traveling to the Clark A Building to fix problems.

The Student Broadcast Engineer, in conjunction with professional advisors and the chair of CSU's Journalism and Media Communication, will help manage a yearly budget for equipment and other capital expenses.

The employer for this position is the Journalism and Mass Communication Department. However, the student reports to RMSMC's CEO Peter Waack and works closely with the Executive Producer of Collegian TV and professional advisors.

Job Requirements

The ideal candidate will be technology savvy with an interest in both traditional and over the top (“OTT”) broadcast engineering. A person with high-level organizational skills who keeps a clean and safe work space is required.

No experience necessary but some technical broadcast and computer experience is desired. Applicants must be a student enrolled at Colorado State University and preferably have work-study award (either need or nonneed). For a strong candidate, if work-study has not been awarded for the spring 2019, consideration will still be given. Ideally, the student should be no more than a junior entering the 2020-21 school year.

Hours: 10 hours a week during the academic school year (no summer hours), with availability most Mondays to Thursdays nights during live broadcasts.

Pay: \$13.00 per hour.

Application process: Please send a cover letter and resume to Peter.Waack@colostate.edu. Applications will be accepted until the position is filled.

Information on CSU TV 11 and Collegian TV:

CSU TV 11 is a TV station broadcast on Xfinity on channels 11 (standard definition) and 880 (high definition). The station is located in the basement of Clark A on the CSU campus. The station also streams live on collegian.com and some shows are live streamed on YouTube and Facebook. The station shows a variety of CSU-related coverage and other content of interest to the Fort Collins community.

Collegian TV (“CTV”) operates as a part of Rocky Mountain Student Media Corporation and exists (1) to provide students with an opportunity to engage in professional, hands-on television and video production and (2) to provide the CSU and Fort Collins community with interesting and engaging content. CTV student employees, with advice and input from professional staff, decide what content CTV produces.

CTV produces live broadcasts every Monday through Thursday at 7 p.m. on CSU TV Channel 11. Occasionally, CTV produces additional live and pre-recorded original content for distribution on various platforms.