

The Rocky Mountain Collegian News Editor

The News Editor is a leader who oversees content production on the news desk. The News Editor maintains a presence in the newsroom and is actively engaged in and dedicated to the overall quality and production of content for the Collegian's digital and print products. The position requires a commitment of 15-20 hours per week of work-related duties.

The ideal candidate possesses the following qualities:

- Possesses a strong grasp on micro- and macro- editing.
- Thinks ahead and plans for success.
- Understands the importance of working outside of business hours to respond to newsworthy events.
- Possesses strong communication skills and an ability to make decisions under pressure.
- Effectively balances time commitments outside of work.
- Responds to newsworthy events and prioritizes timeliness.
- Possesses a strong understanding of journalist ethics.
- Prioritizes teamwork to maintain an inclusive and professional culture on the desk.

Main Responsibilities

- Helps plan an appropriate amount of content for the week.
- Helps professionally communicate with prominent members of the University and the City in order to build trust within the community.
- Plans for multimedia coverage and packages, and communicates with the appropriate people to set reporters up for success in order to accomplish a strong digital presence.
- Helps coach basic news reporting skills in reporters.
- Communicates frequently with managing editors about problems that could disrupt production.
- Writes frequently for the desk, and helps with or reports on breaking news.
- Communicates with social media teams in order to push breaking news.
- Works with the News Director and Assistant News Editor to provide resources necessary for investigative reporting to occur.
- Actively and continuously seek out new and underrepresented voices, story ideas and readers on campus and in the community.
- Work with OnSpec, SVP and Collegian video to create cohesive video elements to accompany stories.
- Encourage and require reporters to take photos and short videos on assignment when appropriate.

Managerial Responsibilities

- Helps run weekly planning meetings for the desk.
- Helps manage fine details of content production.
- Keeps reporters accountable for content production in collaboration with the desk director through the implemented feedback system and through direct communication.
- Frequently attends daily budget meetings in order to communicate with the Editorial Board.
- Edits one-on-one with reporters or provides feedback remotely on Camayak or by phone.

Compensation: the Editor-in-Chief and the CEO of Rocky Mountain Student Media Corporation will negotiate compensation with the News Editor. Compensation will be hourly and paid through University merit work-study.

To apply: Submit a resume, cover letter and three relevant clips to fczarnecki@collegian.com and afleskes@collegian.com with the subject line: "Collegian 2019-2020 Application: News Editor" by 5:00 p.m. on Thursday, March 28, 2019. Interviews will be scheduled and held by the 2019-2020 Editor-in-Chief and Managing Editor and the 2018-2019 News Director and Editor between March 29 and April 3. Be prepared to answer questions regarding the attributes and responsibilities listed above.