

Collegian Design Editor

Description: The Collegian Design Editor is a leader and student manager responsible for overseeing and directing the operations of the Collegian's printed product and design production team. This person is excited about print design, is actively engaged in the overall quality of the printed product, and is able to lead a team to success on a deadline each night. The position requires a commitment of between 25 and 30 hours per week of work-related duties.

An ideal candidate for this position has the following traits and qualities:

- Possesses a strong grasp on print product design principles and its application to newspaper design; preference to candidates who have taken classes related to publication design.
- Thinks ahead and plans for success.
- Strong communication skills and an ability to make decisions under pressure.
- Effectively balances time commitments outside of work.
- Has a strong understanding of design principles.
- Very skilled in Adobe Indesign CS6, CC
- Very skilled in Adobe Photoshop CS6, CC
- Creative and willingness to try new things in newspaper publication design.
- Responsive to Editorial changes as print product evolves throughout the day.
- Approaches problems and challenges with an open mind.
- Strong organization skills and an ability to coordinate a team.
- Has a basic understanding of journalistic ethics and its application to publication design.
- Prioritizes teamwork to maintain an inclusive and professional culture on the desk.

Main Responsibilities:

- Oversees the print product design at night
- Budgets the available space in the paper each day based on content, and plans for a cohesive product
- Works with the Editorial staff to design an engaging cover
- Attends daily budget meetings in order to communicate effectively with the Editorial Board.
- Corrects design errors as they arise as a result of Editorial decisions or copyediting.
- Plans ahead for change, and frequently communicates with Editorial staff to anticipate problems.
- Keeps design team accountable for production that adheres to standards through the implemented feedback system as well as through direct communication.
- Directs the design team to create a product that adheres to consistent brand decisions.
- Plans the print product and takes responsibility for the desk.
- Pitches new and creative ideas to engage with the readers through print design.
- Completes payroll for the staff in a timely and accurate manner.
- Encourages and nurtures new designers and coaches skills.
- Communicates frequently with managing editors and the copy chief about problems that could disrupt production.

Compensation: the Editor-in-Chief and the CEO of Rocky Mountain Student Media Corporation will negotiate compensation with the Design Editor. Compensation will be hourly and paid through University merit work-study.

To apply: Submit a resume, cover letter and three relevant clips to edouglas@collegian.com with the subject line: "*Collegian 2017-2018 Application: Design Editor*" by 11:59 p.m. on Monday, April 10, 2017. Interviews will be scheduled and held by the Editor-in-Chief between April 10 and April 14. Be prepared to answer questions regarding the attributes and responsibilities listed above.