

College Avenue Magazine Feature Editor

Description: The Feature's Editor is a leader and student manager responsible for overseeing content production of College Avenue Magazine. This person is actively engaged in the production of content and dedicated to the overall quality of the publication. This position requires a commitment of around 5-10 hours per week.

An ideal candidate for this position has the following traits and qualities:

- Possesses a strong grasp on micro- and macro-editing.
- Thinks ahead and plans for success.
- Strong communication skills and an ability to make decisions under pressure.
- Effectively balances time commitments outside of work.
- Is actively engaged with and has a strong understanding of magazine related content.
- Has a strong understanding of content related to the sections of an issue: food & drink, style, arts & entertainment, recreation & travel, and Fort Collins finds.
- Possesses a strong understanding of journalist ethics and its application to covering magazine related content.
- Prioritizes teamwork to maintain an inclusive and professional culture on the desk.
- Has the drive to work with reporters to improve their writing.

Main Responsibilities:

- Helps to run bi-weekly reporter meetings for the desk.
- Helps to manage fine details of content production.
- Keeps staff accountable for content production in collaboration with the Editor-in-Chief.
- Plans for multimedia coverage and packages, and communicates with the appropriate people to set reporters up for success in order to accomplish a strong digital presence.
- Communicates with the Editor-in-Chief about problems that could disrupt production.
- Edits one-on-one with reporters or provides feedback remotely via Camayak, Slack, or during office hours.
- Assists the Editor-in-Chief to manage College Avenue's social media presence.

Feature Specific Responsibilities:

- Possesses a strong grasp of the AP style sections relevant for covering magazine content.
- Helps to coach basic writing skills to reporters.
- Helps to brainstorm magazine content and improve on reporter's ideas.
- When relevant, help to develop, or assign, stories in order to produce strong content.

Compensation: The College Avenue Editor-in-Chief and Collegian Editor-in-Chief will negotiate compensation with the College Avenue Feature Editor. Compensation will be hourly.

To apply: Submit a resume, cover letter and three relevant clips, that have not been edited by someone on the College Avenue desk, to collegeavenue@collegian.com with the subject like: "College Avenue 2017-2018 Application: Feature Editor" by 11:59 on Friday, April 28, 2017. Interviews will be scheduled and held by the Editor-in Chief between May 1 and May 5. Be prepared to answer questions regarding the attributes and responsibilities listed above.